



Summer Valley PCs

Introduction

This policy sets out how Summer Valley PCs complies with the General Data Protection Regulation (GDPR) when handling personal data. We are committed to protecting the privacy of our customers and employees and ensuring that their personal data is processed fairly, lawfully, and transparently.

Scope

This policy applies to all personal data processed by Summer Valley PCs, regardless of the format or medium in which it is stored.

Data Protection Principles

Summer Valley PCs will comply with the following data protection principles when processing personal data:

1. Personal data will be processed lawfully, fairly, and in a transparent manner.
2. Personal data will be collected for specified, explicit, and legitimate purposes and not further processed in a manner that is incompatible with those purposes.
3. Personal data will be adequate, relevant, and limited to what is necessary in relation to the purposes for which it is processed.
4. Personal data will be accurate and, where necessary, kept up to date.
5. Personal data will be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data is processed.
6. Personal data will be processed in a manner that ensures appropriate security of the personal data, including protection against unauthorized or unlawful processing and against accidental loss, destruction, or damage.

Data Subject Rights

Summer Valley PCs will respect the following rights of data subjects:

1. The right to be informed about the collection and use of their personal data.
2. The right of access to their personal data.
3. The right to rectification of inaccurate personal data.
4. The right to erasure of their personal data.
5. The right to restrict processing of their personal data.
6. The right to data portability.
7. The right to object to the processing of their personal data.

Data Breach Notification

Summer Valley PCs will notify the Information Commissioner's Office (ICO) of any personal data breach within 72 hours of becoming aware of it unless the breach is unlikely to result in a risk to the rights and freedoms of natural persons.

Conclusion

Summer Valley PCs takes its data protection obligations seriously and is committed to complying with the GDPR. This policy will be reviewed and updated as necessary to ensure ongoing compliance with the GDPR.